

## Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

# 1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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**1A-1. CoC Name and Number:** WV-503 - Charleston/Kanawha, Putnam, Boone, Clay Counties CoC

**1A-2. Collaborative Applicant Name:** Kanawha Valley Collective, Inc.

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Kanawha Valley Collective, Inc.

|       |  |     |
|-------|--|-----|
| 1A-5. | <b>New Projects</b>  |     |
|       | Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO. |     |
| 1.    | <b>Unsheltered Homelessness Set Aside</b>  | Yes |
| 2.    | <b>Rural Homelessness Set Aside</b>  | Yes |

## 1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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|              |   |            |
|--------------|---|------------|
| <b>1B-1.</b> | <b>Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)</b>                   |            |
|              | Special NOFO Section VII.B.1.b.   |            |
|              | You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.                            |            |
|              | Enter the date your CoC published the deadline for project application submission for your CoC's local competition. | 08/11/2022 |

|              |   |     |
|--------------|---|-----|
| <b>1B-2.</b> | <b>Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)</b>  |     |
|              | Special NOFO Section VII.B.1.a.   |     |
|              | You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.  |     |
|              | Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:  |     |
|              | 1. Established total points available for each project application type.  | Yes |
|              | 2. At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH). | Yes |
|              | 3. At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).   | Yes |

|              |   |    |
|--------------|---|----|
| <b>1B-3.</b> | <b>Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)</b>  |    |
|              | Special NOFO Section VII.B.1.b.   |    |
|              | You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.   |    |
|              | 1. Did your CoC reject or reduce any project application(s)?  | No |
|              | 2. Did your CoC inform the applicants why their projects were rejected or reduced?  | No |
|              | 3. If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22. |    |

|               |   |            |
|---------------|---|------------|
| <b>1B-3a.</b> | <b>Projects Accepted–Notification Outside of e-snaps. (All Applicants)</b>  |            |
|               | Special NOFO Section VII.B.1.b.   |            |
|               | You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.   |            |
|               | Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22. | 10/03/2022 |
| <b>1B-4.</b>  | <b>Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)</b>  |            |
|               | Special NOFO Section VII.B.1.b.   |            |
|               | You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.   |            |
|               | Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC’s website or affiliate’s website–which included:<br>1. the CoC Application, and<br>2. Priority Listings.  | 10/18/2022 |

## 2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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|--------------|---|--|
| <b>2A-1.</b> | <b>Reduction in the Number of First Time Homeless—Risk Factors.</b>   |  |
|              | Special NOFO Section VII.B.2.b.   |  |
|              | Describe in the field below:  |  |
|              | 1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;   |  |
|              | 2. how your CoC addresses individuals and families at risk of becoming homeless; and  |  |
|              | 3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families. |  |

**(limit 2,500 characters)**

1. The KVC continues to work on improving our ability to accurately pinpoint risk factors to identify persons who may experience first time homelessness. Our process has included analyzing HMIS data including Stella P. System Performance Measures and Coordinated Entry data and conducting consumer interviews. KVC completed a survey with participants that showed the main reasons for 1st time homelessness were substance abuse, mental health, and disruption of a support system. This aligned with HMIS data regarding MH/SA and allowed KVC to identify the issues with a support system which are not always captured in HMIS. Drug abuse is both a cause and a result of homelessness. Studies show WV is one of the top 10 states for rates of drug-use and continues to have the highest age-adjusted rate of drug overdose deaths involving opioids. The KVC also works closely with our United Way, who oversees the 2-1-1. 2-1-1 operators collect data on the precipitating factor that lead to the caller utilizing 2-1-1, including reasons such as facing eviction, seeking rental assistance, and searching for homeless prevention resources.

2. KVC developed the following strategies to reduce the number of 1st-time homeless: a. KVC's Centralized Assessment Team (CAT) placed diversion as its top priority when meeting with possible homeless individuals. CAT members determine if an individual is truly homeless, has no other place to go, and will benefit in a homeless facility. Some individuals and families are more at risk of becoming homeless due to payments owed on utility bills, rent, etc. In these cases, CAT works to help find resources to address this issue so they can remain housed. b. KVC partners with the City of Charleston's Family Reunification Program to assist individuals with transportation to be reunited with family as a diversion to homelessness. Multiple checks are made to ensure the individual/family is going to a safe home. c. Work with WV 211 which serves as a critical connection between individuals and families in need and the appropriate community-based organizations and government agencies.

3. The organization responsible for this is HMIS within the KVC.

|       |  |  |
|-------|--|--|
| 2A-2. | Length of Time Homeless—Strategy to Reduce. (All Applicants) |  |
|       | Special NOFO Section VII.B.2.c.                              |  |

|    |  |
|----|--|
|    | Describe in the field below:   |
| 1. | your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;  |
| 2. | how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and  |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. |

(limit 2,500 characters)

1. The KVC's strategy for reducing the length of time an individual experiencing homelessness centers around resource allocation. By increasing landlord engagement, we increase potential housing for the individuals we serve. By matching individuals with a level of intervention, we provide more right sized programming for all individuals served. By giving people most in need of intensive services, the services they need, we can not only reduce the amount of time they are homeless, but we can eliminate homeless recidivism. By insuring our PSH and RRH policies remove housing barriers, we get people housed more quickly.

2. Centralized Assessment Team (CAT) utilizes a prioritized By Name List which lists clients by vulnerability, need, and if it is a family. The intake paperwork has been revised with regards to policies and procedures as to how prioritization should work. KVC is adhering to CPD 16-11-Orders of Priority - regarding the order in which eligible households should be served in all COC Program-funded PSH. The goal of this process is to ensure those persons with the longest histories residing in places not meant for human habitation, in emergency shelters, and in safe havens and with the most severe service needs are given first priority. The process also establishes a recommended order of priority for PSH that is not dedicated or prioritized for chronic homelessness in order to ensure that those persons who do not yet meet the definition of chronic homelessness but have the longest histories of homelessness and the most severe service needs, and are therefore the most at risk of becoming chronically homeless, are prioritized. Outreach services have been expanded. HMIS is used to identify individuals with the longest length of time homeless, as this is generated through the KVC's By Name List which not only shows length of time homeless, but also identifies those experiencing chronic homelessness.

3. While KVC is the agency responsible for overseeing this strategy, it is led by the HMIS Specialist.

|              |  |  |
|--------------|--|--|
| <b>2A-3.</b> | <b>Successful Permanent Housing Placement or Retention. (All Applicants)</b> |  |
|              | Special NOFO Section VII.B.2.d.  |  |

Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:

|    |   |
|----|---|
| 1. | emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and |
| 2. | permanent housing projects retain their permanent housing or exit to permanent housing destinations.                  |

**(limit 2,500 characters)**

**NEED ANSWER - NOT IN "REGULAR" COC**

|              |  |  |
|--------------|--|--|
| <b>2A-4.</b> | <b>Returns to Homelessness—CoC's Strategy to Reduce Rate. (All Applicants)</b> |  |
|              | Special NOFO Section VII.B.2.e.  |  |

Describe in the field below:

|    |   |
|----|---|
| 1. | how your CoC identifies individuals and families who return to homelessness;      |
| 2. | your CoC's strategy to reduce the rate of additional returns to homelessness; and |

|    |  |
|----|--|
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness. |
|----|--|

**(limit 2,500 characters)**

1. Substance abuse, serious mental illness, loss of income, DV and the loss of a support system, have been identified as the major reasons for recidivism. The KVC is able to track its recidivism through its HMIS as CE assessment and case conferencing. Specifically, the Centralized Assessment Team (CAT) asks about prior episodes of homelessness. During weekly By Name List case conferencing, case managers discuss common barriers to remaining housed. By Name List conferencing supports subsequent successful placement of households by addressing common needs among those who return to homelessness and specific needs of the individual households being rehoused.
2. In order to reduce returns to homelessness there is an increased emphasis among all COC providers on wrapping supportive services and case management around individuals in the community when housed through a clearly defined process of referrals to the appropriate programs. Weekly monitoring of all COC programs is conducted to ensure the needs of those vulnerable to recidivism are being met and they are being provided the vital support needed to remain stable and retain their housing. If a person returns to homelessness, they must go back thru the CAT process where they will be referred to shelters and programs which meet their needs from diversion to wrap around case management services. The KVC is starting a designated supportive services team but up until now has had a group comprised of Housing First and Shelter+Care which help these individuals.
3. While the KVC is the agency responsible for the oversight of this strategy, the work is done by the weekly By Name List Committee.

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| 2A-5. | Increasing Employment Cash Income–Strategy. (All Applicants) |  |
|       | Special NOFO Section VII.B.2.f.                              |  |

Describe in the field below:

|    |  |
|----|--|
| 1. | the strategy your CoC has implemented to increase employment cash sources;   |
| 2. | how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and               |
| 3. | provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment. |

**(limit 2,500 characters)**

The KVC has continued and expanded strategies which have proven to be effective. At the YWCA Sojourner's Margaret Taylor Job Readiness Center where participants can receive GED/Hi-SET prep classes in order to earn a West Virginia High School Equivalency Diploma by using the most updated computers and office technology. Participants are given instruction in the most common testing areas such as math, reading, language, arts, science, social studies, and writing. While using our office technology, participants also have the option to look into instruction on computer and internet skills, data entry and other office skills, and Windows and Microsoft Office. From time to time, tutors are also brought into the Readiness Center, like our math tutor Paul Kinneberg, who volunteers weekly. While studying adult basic education and literacy, participants learn basic skills such as math and language arts to help them prepare for employment testing, civil service, vocational and/or college preparation. A participant can obtain education in career building which is employment seeking and updating and keeping skills including sett-marketing and interview techniques, job leads, referrals, follow-ups, resume building, job application preparations, and how to dress for success in an interview and once employment is secured.

2.Mainstream employment organizations are invaluable resources to the KVC-CoC and play an important role in increasing the income of homeless individuals and families. All of the KVC-CoC projects, and specifically the YWCA Sojourner's Margaret Taylor Job Readiness Center, are regularly connecting participants with employment opportunities through informal partnerships with Workforce WV, the state agency that oversees the unemployment insurance program and a network of workforce development services, as well as individual employers.

3.The KVC is responsible for this strategy as it is a collaborative among all HUD funded homeless agencies and agencies that have case managers who provide these services.

|        |  |  |
|--------|--|--|
| 2A-5a. | Increasing Non-employment Cash Income—Strategy. (All Applicants)   |  |
|        | Special NOFO Section VII.B.2.f.  |  |
|        | Describe in the field below:   |  |
| 1.     | the strategy your CoC has implemented to increase non-employment cash income;  |  |
| 2.     | your CoC's strategy to increase access to non-employment cash sources; and   |  |
| 3.     | provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income. |  |

**(limit 2,500 characters)**

1. With regards to non-employment cash income, the KVC has continued and expanded several strategies which have proven to be effective. At YWCA Sojourner's Shelter for Homeless Women and Families, there is a Community Engagement Specialist (CES) who assists with changing program participant's to on-site location for non-cash benefits. CES also assists with Department of Health and Human Resources benefits like Temporary Assistance for Needy Families (TANF) or Supplemental Nutrition Assistance Program non-cash benefits to assist with groceries and essentials. The Children's Coordinator assists Program Participants with applying for Connect WV which assists with non-cash childcare. At YWCA Sojourner's Shelter for Homeless Women and Families there is also a Social Security Lesion who assist with SSA and SOAR applications and the process of signing for Social Security or Social Security Disability Assistance.

2. KVC agencies provide the clients with a list of various non-employment cash resources along with a list of requirements for each source. The KVC agencies work with the various clients to assist in whatever ways may be necessary to help them obtain these resources. The KVC is responsible for this strategy as it is a collaborative among all HUD funded homeless agencies and agencies that have case managers who provide these services.

## 2B. Coordination and Engagement–Inclusive Structure and Participation

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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|       |  |  |
|-------|--|--|
| 2B-1. | <b>Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)</b>  |  |
|       | Special NOFO Sections VII.B.3.a.(1)  |  |
|       | In the chart below for the period from May 1, 2021 to April 30, 2022:  |  |
|       | 1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or |  |
|       | 2. select Nonexistent if the organization does not exist in your CoC’s geographic area:  |  |

|     | Organization/Person   | Participated in CoC Meetings | Voted, Including Electing of CoC Board Members | Participated in CoC’s Coordinated Entry System |
|-----|---|------------------------------|--|--|
| 1.  | Affordable Housing Developer(s)   | Yes                          | Yes  | Yes  |
| 2.  | Agencies serving survivors of human trafficking                                       | Yes                          | Yes  | Yes  |
| 3.  | CDBG/HOME/ESG Entitlement Jurisdiction  | Yes                          | Yes  | Yes  |
| 4.  | CoC-Funded Victim Service Providers   | Yes                          | Yes  | Yes  |
| 5.  | CoC-Funded Youth Homeless Organizations   | Yes                          | Yes  | No   |
| 6.  | Disability Advocates  | Yes                          | Yes  | Yes  |
| 7.  | Disability Service Organizations  | No                           | No   | No   |
| 8.  | Domestic Violence Advocates   | Yes                          | Yes  | Yes  |
| 9.  | EMS/Crisis Response Team(s)   | Yes                          | Yes  | Yes  |
| 10. | Homeless or Formerly Homeless Persons   | Yes                          | Yes  | Yes  |
| 11. | Hospital(s)   | Yes                          | No   | No   |
| 12. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | Nonexistent                  | No   | No   |
| 13. | Law Enforcement   | No                           | No   | No   |
| 14. | Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates                         | Yes                          | Yes  | Yes  |
| 15. | LGBTQ+ Service Organizations  | Yes                          | Yes  | Yes  |
| 16. | Local Government Staff/Officials  | Yes                          | Yes  | Yes  |
| 17. | Local Jail(s)   | No                           | No   | No   |
| 18. | Mental Health Service Organizations   | Yes                          | Yes  | Yes  |
| 19. | Mental Illness Advocates  | Yes                          | Yes  | Yes  |

|     |   |     |     |     |
|-----|---|-----|-----|-----|
| 20. | Non-CoC Funded Youth Homeless Organizations   | Yes | Yes | Yes |
| 21. | Non-CoC-Funded Victim Service Providers   | Yes | Yes | Yes |
| 22. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes | Yes | Yes |
| 23. | Organizations led by and serving LGBTQ+ persons                                     | Yes | Yes | Yes |
| 24. | Organizations led by and serving people with disabilities                           | Yes | Yes | Yes |
| 25. | Other homeless subpopulation advocates  | Yes | Yes | Yes |
| 26. | Public Housing Authorities  | Yes | Yes | Yes |
| 27. | School Administrators/Homeless Liaisons   | Yes | Yes | Yes |
| 28. | Street Outreach Team(s)   | Yes | Yes | Yes |
| 29. | Substance Abuse Advocates   | Yes | Yes | Yes |
| 30. | Substance Abuse Service Organizations   | Yes | Yes | Yes |
| 31. | Youth Advocates   | Yes | Yes | Yes |
| 32. | Youth Service Providers   | Yes | Yes | Yes |
|     | Other:(limit 50 characters)   |     |     |     |
| 33. |   |     |     |     |
| 34. |   |     |     |     |

By selecting "other" you must identify what "other" is.

|       |   |  |
|-------|---|--|
| 2B-2. | Open Invitation for New Members. (All Applicants) |  |
|       | Special NOFO Section VII.B.3.a.(2), V.B.3.g.      |  |

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|----|---|
|    | Describe in the field below how your CoC:   |
| 1. | communicated the invitation process annually to solicit new members to join the CoC;  |
| 2. | ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;  |
| 3. | conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and  |
| 4. | invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities). |

(limit 2,500 characters)

1.KVC constantly solicits new members. Personal invitations are extended to individuals/agencies when KVC members interacts with them during work functions, meetings, and social venues. Meeting information is shared on social media as well as on the United Way’s Community Calendar. Community outreach events are held several times through the year and are opportunities to engage new individuals/agencies to become part of the COC. Invitations to solicit new members include postings at local agencies, discussions at community meetings, postings at member agencies, and communications at events such as the WV Housing Conference, PIT media articles, and local civic group presentations. KVC also uses social media to reach the community and to solicit new members. The KVC uses Facebook, website, Twitter, etc. to reach individuals and groups. The KVC also extends a specific invitation to include those who are homeless and/or formerly homeless individuals. As a result, several member agencies (Covenant House, YWCA of Charleston, and Pretera Center) include homeless/formerly homeless on their Boards. KVC develops flyers which lists all upcoming board and general membership meetings. This flyer is placed at social service agencies along with other areas frequently visited by homeless/formerly homeless individuals. 2. All CoC communication is available in accessible electronic formats. Public meetings & focus groups are held in accessible spaces. A sign language interpreter is employed by a CoC member program and is available to provide interpretation. KVC has completely revamped its website which now enables all individuals to access information. 3. Efforts are constantly made through street outreach to ensure persons who are either homeless or formerly homeless are encouraged to join the KVCCOC. 4. Organizations that serve culturally specific communities receive a special invitation from the KVC. These organizations include BIPOC led faith based organizations, agencies that serve individuals who are LGBTQ+, and individuals with disabilities.

|       |   |  |
|-------|---|--|
| 2B-3. | CoC’s Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants) |  |
|       | Special NOFO Section VII.B.3.a.(3)  |  |

|   |   |
|---|---|
| Describe in the field below how your CoC: |   |
| 1.  | solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness; |
| 2.  | communicated information during public meetings or other forums your CoC uses to solicit public information; and  |
| 3.  | took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.                      |

(limit 2,500 characters)

1.KVC meetings are open to the public who are welcome to attend and express their opinions. Quarterly membership meetings have diverse stakeholders and speakers which allow for communication on providing better services and making informed decisions. KVC ensures COC Committees and Board broadly reflect diversity and include homeless providers, healthcare providers, meal providers, city officials and community members. KVC members inform others about homelessness when they attend community meetings, and they are continuously inviting new members to join KVC. Any agency who has a question and/or issue on homelessness are referred to KVC for information and guidance. Social media is a great tool used by KVC Board to inform the public about homelessness as well as a way to generate opinions and conversations.

2. In 2019 the City of Charleston formed the Charleston Addiction Response Effort (CARE) team which is comprised of four full-time team members - CARE Director, Homeless Outreach Coordinator, Mental Health Coordinator and QRT Team Coordinator - that work diligently to get people housed and into treatment to create a better quality of life for those struggling. Additionally, CARE collects information through listening sessions, meetings with key stakeholders, aggregated overdose data, and research on best practices used across the country to inform a joint strategy for addressing substance use disorder and homeless in our city and the surrounding community. The analysis identifies gaps in services, expand and evaluates programs to conduct outreach with comprehensive resources for providers and those experiencing homelessness.

3. Local groups of citizens, business owners, city officials, and providers have had multiple meetings over the past few years to address homelessness. Through these meetings, KVC agencies have started a storage program for individuals experiencing homelessness, new showers and laundry services have started after existing services closed, new supportive services team has been funded, and low barrier cold weather shelters have been created. Additional services have been identified and members of the COC are working on a permanent seasonal low barrier shelter, low barrier non-congregate transitional housing, and expansion of outreach and centralized assessment teams.

|       |  |  |
|-------|--|--|
| 2B-4. | Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants) |  |
|       | Special NOFO Section VII.B.3.a.(4)   |  |

|   |  |
|---|--|
| Describe in the field below how your CoC notified the public: |  |
| 1.  | that your CoC's local competition was open and accepting project applications;   |
| 2.  | that your CoC will consider project applications from organizations that have not previously received CoC Program funding;               |
| 3.  | about how project applicants must submit their project applications;   |
| 4.  | about how your CoC would determine which project applications it would submit to HUD for funding; and                                    |
| 5.  | how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats. |

(limit 2,500 characters)

1. KVC holds open competition for new/renewal projects each year. The public is notified when proposals are being sought via social media, email blasts, and meeting discussions. The LOI was released on \_\_\_\_\_ via KVC Facebook page, Twitter, KVC website, and KVC email lists. The LOI included links to the COC Competition Page and the NOFA. The COC Program competition is discussed year round at KVC Membership and Board meetings, both of which are open to the public, as well as at meetings non-KVC members attend so all are made aware of the upcoming grant cycle. All new/renewal applications are reviewed by the Prioritization Committee, and all that meet the following criteria are included in the competition process: agency capacity, eligible costs, eligible clients served. 2. The KVC is open to receiving applications from organizations that have previously not received funding as long as the project meets the above listed criteria. 3. Potential project applicants must initially submit a LOI. 4. KVC reviews the LOI to determine if the project meets the COC program requirements. If so, the applicant is invited to submit a complete project application. Information included are links to the Project Application, Exhibit One, Instructions, Contact Numbers, and due dates. To determine whether a project application is included and addresses HUD's policy priorities and an unmet need, KVC uses objective, performance-based scoring criteria and selection priorities approved by the KVC Board. It also considers the project costs to serve and house an individual/family compared to other projects serving similar populations. These items help to determine if a project should be included and its ranking. 5. KVC meetings, committees & focus groups are held in handicap accessible spaces. Meetings that are not in person are held via Zoom, a platform with closed captioning capabilities. A sign language interpreter is employed by a CoC-funded program. KVC has updated its website to be ADA compliant. The visually impaired are able to use it with the help of a special reader that scrolls over items and reads to the blind.

## 2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

|       |  |  |
|-------|--|--|
| 2C-1. | Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)  |  |
|       | Special NOFO Section VII.B.3.b.  |  |
|       | In the chart below:  |  |
| 1.    | select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or |  |
| 2.    | select Nonexistent if the organization does not exist within your CoC’s geographic area.   |  |

|     | Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects      | Coordinates with Planning or Operations of Projects |
|-----|---|---|
| 1.  | Funding Collaboratives  | Yes   |
| 2.  | Head Start Program  | Yes   |
| 3.  | Housing and services programs funded through Local Government                                   | Yes   |
| 4.  | Housing and services programs funded through other Federal Resources (non-CoC)                  | Yes   |
| 5.  | Housing and services programs funded through private entities, including Foundations            | Yes   |
| 6.  | Housing and services programs funded through State Government                                   | Yes   |
| 7.  | Housing and services programs funded through U.S. Department of Health and Human Services (HHS) | No  |
| 8.  | Housing and services programs funded through U.S. Department of Justice (DOJ)                   | Yes   |
| 9.  | Housing Opportunities for Persons with AIDS (HOPWA)   | Yes   |
| 10. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)           | Yes   |
| 11. | Organizations led by and serving Black, Brown, Indigenous and other People of Color             | Yes   |
| 12. | Organizations led by and serving LGBTQ+ persons   | Nonexistent   |
| 13. | Organizations led by and serving people with disabilities                                       | No  |
| 14. | Private Foundations   | Yes   |
| 15. | Public Housing Authorities  | Yes   |
| 16. | Runaway and Homeless Youth (RHY)  | Yes   |
| 17. | Temporary Assistance for Needy Families (TANF)  | No  |
|     | Other:(limit 50 characters)   |   |
| 18. |   | Yes   |

|       |  |  |
|-------|--|--|
| 2C-2. | CoC Consultation with ESG Program Recipients. (All Applicants) |  |
|       | Special NOFO Section VII.B.3.b.                                |  |

|   |   |
|---|---|
| Describe in the field below how your CoC: |   |
| 1.  | consulted with ESG Program recipients in planning and allocating ESG funds;   |
| 2.  | participated in evaluating and reporting performance of ESG Program recipients and subrecipients;   |
| 3.  | provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and                        |
| 4.  | provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update. |

(limit 2,500 characters)

1. CoC staff works closely with the State ESG Grantee, the WV Community Advancement and Development Office (WVCAD), annually on the planning and allocation of ESG funding for providers located in the KVC. Each applicant for ESG funding must submit, to the CoC, a statement of their proposed ESG activities and answer specific questions regarding the alignment of the proposed activities with the CoC's initiatives of coordinated entry, prioritization, rapid rehousing, low barriers to entry, housing first, and rapid exits to permanent housing. Also, the CoC compiles a recommendation for each applicant that is included with the ESG application to WVCAD. This form certifies the applicant consulted with the CoC while designing their application, lists the CoC meetings each applicant agency attended, certifies involvement in the PIT, and allows for narrative by the CoC to describe why the agency does, or does not, have the support of the CoC.
2. The KVC Steering Committee evaluates the performance of ESG funded programs during monthly meetings utilizing APR and SPM data. The committee has established targets based upon system's prior performance, seeking to improve upon prior results. Areas needing improvements are addressed in that forum. The state ESG program coordinator is in regular communication with the KVC Executive Director, and the Director is a member of the KVC's Board of Directors. The ESG program performance is reported to the City of Charleston for use in their Consolidated Plan and is provided to WVCAD upon their request.
3. KVC provides updated Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the City of Charleston for their Consolidated Plan, as well as WV CAD (WV Community Advancement and Development) for the State of WV Consolidated Plan.
4. The KVC also provided information for the City of Charleston's Consolidated Action Plan as well as information for the State of West Virginia's Plan.

|       |   |  |
|-------|---|--|
| 2C-3. | Discharge Planning Coordination. (All Applicants) |  |
|       | Special NOFO Section VII.B.3.c.                   |  |

|   |             |     |
|---|-------------|-----|
| Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. |             |     |
| 1.  | Foster Care | Yes |
| 2.  | Health Care | Yes |

|    |                         |     |
|----|-------------------------|-----|
| 3. | Mental Health Care      | Yes |
| 4. | Correctional Facilities | Yes |

|       |  |
|-------|--|
| 2C-4. | CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts. (All Applicants) |
|       | Special NOFO Section VII.B.3.d.  |

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

|    |                              |     |
|----|------------------------------|-----|
| 1. | Youth Education Provider     | No  |
| 2. | State Education Agency (SEA) | No  |
| 3. | Local Education Agency (LEA) | Yes |
| 4. | School Districts             | No  |

|        |  |  |
|--------|--|--|
| 2C-4a. | CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts–Formal Partnerships. (All Applicants) |  |
|        | Special NOFO Section VII.B.3.d.  |  |

Describe in the field below:

|    |  |
|----|--|
| 1. | how your CoC collaborates with the entities checked in Question 2C-4; and        |
| 2. | the formal partnerships your CoC has with the entities checked in Question 2C-4. |

(limit 2,500 characters)

1. The KVC works in partnership with Homeless Facilitator/Liaison (HFL) to ensure each child/youth residing in COC shelters with their family has an opportunity to reach fullest potential. HFL is actively involved with shelters that house families with children and attends membership/BOD meetings to keep KVC abreast of any changes related to homeless students and their parents/guardians. The Dept of Education, thru McKinney-Vento, provides funding to Sojourner’s and others (Daymark, Turning Point, Children’s Home Society) to bridge educational gaps between school system & homeless youth. Sojourner’s works closely with HFL to ensure barriers to immediate enrollment in school and/or daycare are removed and transportation is provided. Sojourner’s staff have an excellent rapport with S/LEA. Presentations/trainings have been done together including Handle with Care Conference and Celebrating Connections Conference. Staff works closely with the school systems regarding academics and issues that prohibit a student from achieving their educational goals. Sojourner’s has a written agreement with Kanawha County Schools to provide a structured, year round program to include an After-School Program with the primary goals to remove barriers, strengthen the education of children and youth who are homeless, improve school attendance, prevent dropouts, and future and/or generational homelessness. HFL was a member of KVC BOD and attends regular meetings, which ensures KVC is kept abreast of changes that may affect population served as KVC works closely with schools the youth attend. Youth residing in the shelter are immediately connected into the system, to avoid any time lapse. 2. Although the COC doesn’t have a formal partnership with the school district, the HFL serves as a link as they are actively involved in fulfilling the needs of the youth. Not only does the HFL attend meetings but also meets with stakeholders to determine the needs and locations of homeless youth. The KVC has recently started a meeting with local S/LEA staff to discuss specific identified cases to insure needs of both children experiencing homelessness and their families are met as expediently as possible.

|        |   |  |
|--------|---|--|
| 2C-4b. | CoC Collaboration Related to Children and Youth—Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants) |  |
|        | Special NOFO Section VII.B.3.d.   |  |

|   |
|---|
| Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services |
|---|

(limit 2,500 characters)

The policies and procedures adopted and followed by the KVC are in accordance with LEA/Kanawha County Schools' guidelines which define the purpose of the McKinney-Vento Act, goals, provisions, and the eligibility of educational services to individuals and families who become homeless. The shelter's children's services staff works closely with their Homeless Facilitator to ensure that each parent residing in a homeless facility is fully aware of the educational services for which their child is eligible. The goal is to immediately enroll homeless children who are not in school, provide school choice, encourage parent involvement in enrollment decisions, ensure services are to be provided in a way that do not isolate or stigmatize, promote success and completion of school or High School Equivalency Test (HiSET), and support collaboration between districts and social service agencies serving homeless students. Information regarding the eligibility for educational services for parents of homeless children and youth is communicated by the shelter's children's services staff during initial intake, weekly program orientation, the bi-weekly house meeting, and the weekly individual meeting with the shelter's children's services staff and their case manager. and also thru the Centralized Assessment Team for anyone not going into a shelter. Each County in West Virginia has a Home Student Support and Well Being Coordinator. The Coordinator for Kanawha County is also involved with the KVC membership committee.

|       |  |  |
|-------|--|--|
| 2C-5. | Mainstream Resources—CoC Training of Project Staff. (All Applicants) |  |
|       | Special NOFO Section VII.B.3.e.                                      |  |

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC's geographic area:

|    | Mainstream Resource                          | CoC Provides Annual Training? |
|----|--|-------------------------------|
| 1. | Food Stamps                                  | Yes                           |
| 2. | SSI—Supplemental Security Income             | Yes                           |
| 3. | TANF—Temporary Assistance for Needy Families | Yes                           |
| 4. | Substance Abuse Programs                     | Yes                           |
| 5. | Employment Assistance Programs               | Yes                           |
| 6. | Other  | Yes                           |

|        |  |  |
|--------|--|--|
| 2C-5a. | Mainstream Resources—CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants) |  |
|        | Special NOFO Section VII.B.3.e.  |  |

Describe in the field below how your CoC:

|    |   |
|----|---|
| 1. | systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area; |
| 2. | works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;  |

|    |   |
|----|---|
| 3. | provides assistance to project staff with the effective use of Medicaid and other benefits; and |
| 4. | works with projects to promote SOAR certification of program staff.                             |

(limit 2,500 characters)

1. The COC systematically provides up-to-date information on mainstream resources available for program participants by facilitating the bi-monthly COC Steering Committee, monthly Community Solutions Meetings, and quarterly membership meetings. At these meetings, community providers, including non COC members, are invited to provide program spotlights, increasing the range of knowledge of resources available to clients. Examples of agencies that provide mainstream benefits and are invited to provide program spotlights include: WVDHHR (which present on Food Stamps, TANF, Medicaid, etc.); area food pantries; 2-1-1 (Information and Referral line); the Ryan White & HOPWA Programs; DV Providers and Fair Housing Advocates. The COC also regularly updates its members of changes in accessing/utilizing mainstream resources via email. 2. The COC collaborates w/ healthcare orgs to assist program participants receive healthcare services (i.e. substance use treatment, mental health treatment, physical health care) by engaging & inviting healthcare partners, both CoC & non CoC members, to present at monthly COC meetings. For example, the COC engages local Medicaid/Medicare administrators & Healthcare Navigators to educate providers on eligibility criteria, plan options, trainings on health literacy, accessing enrollment/plan support, & accessing healthcare (medical transportation). The COC also hosts healthcare providers (i.e. Cabin Creek health Systems and WV Health Right) at Membership meetings, which present on available services. This information is communicated directly to program staff, who then connect clients w/ appropriate healthcare services. Agency staff work with staff at our two main collaborative healthcare partners (Cabin Creek Health Systems & WV Health Right) to work on getting participants presumptive approval for Medicaid. Once presumptive approval is received, our healthcare partners as well as agency staff work with the client to educate them on their benefits, and how to obtain care 4. The CoC actively promotes the SOAR model & trainings are hosted by the State of WV Soar lead - the WV Coalition to End Homelessness.

### 3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

|   |   |    |
|---|---|----|
| 3A-1.   | <b>Rehabilitation/New Construction Costs–New Projects. (Rural Set Aside Only).</b><br>Special NOFO Section VII.A. |    |
| If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen. |   |    |
| Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?         |   | No |

### 3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

|       |   |  |
|-------|---|--|
| 3B-1. | Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only) |  |
|       | Special NOFO Section VII.C.   |  |

|  |    |
|--|----|
| Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes? | No |
|--|----|

|       |  |  |
|-------|--|--|
| 3B-2. | Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)   |  |
|       | Special NOFO Section VII.C.  |  |
|       | You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.  |  |
|       | If you answered yes to question 3B-1, describe in the field below:   |  |
|       | 1. how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |  |
|       | 2. how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.   |  |

(limit 2,500 characters)

NOT APPLICABLE

## 4A. Attachments Screen For All Application Questions

Please read the following guidance to help you successfully upload attachments and get maximum points:

- |  |    |   |
|--|----|---|
|  | 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.  |
|  | 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'   |
|  | 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
|  | 4. | Attachments must match the questions they are associated with.  |
|  | 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.  |
|  | 6. | If you cannot read the attachment, it is likely we cannot read it either.<br>- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).<br>- We must be able to read everything you want us to consider in any attachment.                           |
|  | 7. | Open attachments once uploaded to ensure they are the correct attachment for the required Document Type.  |

| Document Type                                   | Required? | Document Description | Date Attached |
|---|-----------|----------------------|---------------|
| 1B-1. Local Competition Announcement            | Yes       | Announcement         | 10/20/2022    |
| 1B-2. Local Competition Scoring Tool            | Yes       | 2022 Scoring Tools   | 10/20/2022    |
| 1B-3. Notification of Projects Rejected-Reduced | Yes       | Projects Rejected    | 10/20/2022    |
| 1B-3a. Notification of Projects Accepted        | Yes       | Rating and Rankin... | 10/20/2022    |
| 1B-4. Special NOFO CoC Consolidated Application | Yes       |                      |               |
| 3A-1. CoC Letter Supporting Capital Costs       | No        |                      |               |
| 3B-2. Project List for Other Federal Statutes   | No        |                      |               |
| P-1. Leveraging Housing Commitment              | No        | --                   | 10/20/2022    |
| P-1a. PHA Commitment                            | No        |                      |               |
| P-3. Healthcare Leveraging Commitment           | No        |                      |               |
| P-9c. Lived Experience Support Letter           | No        |                      |               |
| Plan. CoC Plan                                  | Yes       |                      |               |