

July 2, 2018

To Whom It May Concern:

The Kanawha Valley Collective (KVC) Continuum of Care (CoC) has been notified that funding is available through HUD for the FY 2017 CoC Program Competition. The amount of funding expected to be available is approximately \$1,180,000 which is the minimum required to renew existing projects or to **establish new projects through current funding reallocation**. In addition, there is approximate bonus funds of \$83,501 available which may go towards a new project which focuses on permanent housing. Funds from project reallocation may also be available. This year there is a new bonus – Domestic Violence – which will provide housing and services to survivors of domestic violence, dating violence, and stalking. The amount of funding for the Domestic Violence Bonus is approximately \$110,000.

The KVCCOC is seeking Letters of Intent for this funding by July 10th at 3 pm and PROJECT APPLICATIONS for ALL PROJECTS must be submitted by August 17th at 3 pm.

Funds available for this award have been allocated to a variety of projects, and those projects currently receiving funds are required to request renewals through this process.

The KVCCOC places priority on permanent housing projects for chronic homeless and families, which is in line with HUD's national focus.

Renewal projects can include:

- Permanent Housing (including rapid re-housing and permanent supportive housing)
- Transitional Housing
- Supportive Services Only
- Homeless Management Information System (HMIS)

With regards to renewal projects HUD will allow the following:

- Project applicants can transition an existing renewable component to another component –ie. TH to PH-RRH. To take advantage of this, the project applicant must use the reallocation process to relocate the existing eligible renewal component to one of the eligible new project components: PH-PSH, PHRRH, Joint TH and PH-RRH, dedicated HMIS, or SSO-CE. The term of the new grant must be for 1 year.
- Eligible renewal project applications will have the ability to consolidate up to four renewal projects into one application during the application process. Prior to beginning the consolidation process, the applicant should contact their local HUD office to determine each project is eligible for consolidation. HUD will not permit a TH Project to be consolidated with any other project.
- HUD will allow projects to combine bonus and **reallocation** available funding in a single project if both new bonus and new reallocation projects have the same eligible components – ie, PS-PSH; PH-RRH; TH/PH-RRH, HMIS, SSO-CE.
- **COCs can shift funds in whole or in part from existing renewal projects to create one or more new projects without decreasing the COCs ARD. The new project must meet project eligibility and project quality thresholds established by HUD.**
- The Prioritization Committee of the KVC encourages projects to reallocate funds for use for new PSH projects. Voluntary reallocations will be discussed, and the Committee retains the right to reallocate project funds from poor performing projects.

Reallocation Projects (funding removed from current projects to fund one of the following) or **Permanent Housing Bonus Projects** can include the following:

■ CoCs may create new permanent supportive housing projects that meet the requirements of DedicatedPLUS or new permanent supportive housing projects where 100 percent of the beds are dedicated to chronic homelessness. DedicatedPLUS project is a permanent supportive housing project where 100 percent of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at intake are:

- (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
- (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
- (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- (4) residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness prior to entering the project;
- (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- (6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

■ CoCs may create new Rapid ReHousing (RRH) that will serve homeless individuals and families, including unaccompanied youth, who meet the following criteria:

- (1) residing in a place not meant for human habitation;
- (2) residing in an emergency shelter;
- (3) persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
- (4) residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition;
- (5) residing in transitional housing funded by a Joint TH and PH-RRH component project; or
- (6) receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system. Eligible Project Applicants include nonprofit organizations, States, Local governments, and instrumentalities of State and local governments, and public housing agencies. For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds.

All project applicants seeking funding under this NOFA must have a DUNS number and include the number in their letter of intent. All project applicants seeking this funding must also have an active SAM (System for Award Management) registration. (SAM replaces the Central Contractor Registration (CCR). Go to www.SAM.gov for more information.

To learn more about the process and to gain a better understanding of the allowable programs, you may access the Notice of Funding Availability for the Continuum of Care Program Competition at the HUD Homelessness Resource Exchange at <http://hudhre.info/> or <https://www.hudexchange.info/programs/e-snaps/fy-2018-coc-program-nofa-coc-program-competition/#nofa-and-notices>.

The KVCCOC has established a Prioritization and Evaluation Committee that will review the letters of intent, and notify the applicant as to whether the project:

- Meets the priorities of the KVCCOC Strategic Plan and
- Meets the requirements of HUD for funding.

Upon notification from the Prioritization and Evaluation Committee that a project meets the above criteria, a project applicant must then complete its application and submit its application by the deadline. The committee will review and rank the applications for submission as part of the KVC Continuum of Care Application.

Applicants who are not chosen for submission will be notified by September 3rd at 5:00 p.m.

Letters of Intent should be prepared on agency letterhead, sent to: kanawhavalleycollective@yahoo.com and must include the following:

- 1) The program for which you are applying; (permanent housing, transitional housing, supportive services only, HMIS;
- 2) The amount of funds requested;
- 3) The number of people you propose to serve annually;
- 4) Any special target populations for which you are serving, (individuals, families, chronic homeless, veterans)
- 5) Whether the project is new or a renewal;
- 6) The name, email and phone number for the project key contact person

Assistance with information on where to access technical assistance on HUD's website can be found at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>. Further, a copy of the CoC Consolidated Application is available upon request by contacting the KVCCOC.

Submission of a Letters of Intent also implies consent to the following:

- 1) All clients served by the project must meet the homeless criteria as established by HUD.
- 2) Recipient will enter client data into the KVCCOC HMIS system
- 3) Recipient will spend funding (should it be received) in a timely fashion, drawing project funds on a quarterly basis at the minimum.
- 4) Recipient will complete all reporting requirements, including Annual Performance Reports (APR) as required by HUD and the KVCCOC according to the due dates established.
- 5) Proposed project's assistance will include assisting program participants to achieve and maintain independent living and establishing a record of success (including but not limited to maintaining permanent housing for more than 6-months, increase of income through employment and connection with mainstream resources etc.)
- 6) Project will meet the Project Eligibility Requirements of the FY 2018 Notice of Funding Availability for the 2018 CoC Program Competition - General Section.
- 7) Recipient will provide a signed Certification of Consistency with the Consolidated Plan (Form HUD-2991) (if the applicant is not a state or unit of local government) that the application for funding is consistent with the jurisdiction's HUD-approved consolidated plan.
- 8) Recipient will participate in the annual point-in-time count, conducted during the last week in January. Recipients are expected to participate in both the sheltered and unsheltered counts.
- 9) Successful letters of intent for any new projects will also include agreement to provide a completed Project Application in accordance with the requirements outlined by HUD.

The KVCCOC appreciates your assistance in this process and the work your agency does to help the homeless in our area. If you have any questions on any of this, please let me know.

Sincerely,