



Kanawha Valley Collective

1015 Smith Street

Charleston, WV 25301

July 18, 2023

To Whom It May Concern:

The Kanawha Valley Collective Continuum of Care (KVCCOC) has been notified that funding is available through HUD for the FY 2022 CoC Program Competition. The amount of funding expected to be available is estimated to be \$1,456,168 which is the amount required to renew existing projects or to establish new projects through current funding reallocation. In addition, there is approximately bonus funds in the amount of \$94,796 available which may go towards a new project which focuses on Permanent Housing - Permanent Supportive Housing (PH-PSH), Permanent Housing - Rapid Re-Housing (PH-RRH), Joint TH and PH-RRH, dedicated HMIS, or Supportive Services Only Coordinated Entry (SSO-CE). Funds from project reallocation may also be available. This year the Domestic Violence Bonus is available for up to \$135,423. These funds are to be used toward providing housing and services to survivors of domestic violence, dating violence, and stalking. Please note that as of the release of this letter of intent, HUD has yet to release the FY 2023 CoC Program Competition Annual Renewal Demand (ARD) Amount Report., so the above amounts are estimated.

The KVCCOC is seeking Letters of Intent for this funding by 07/28/23 at 5 pm and complete PROJECT APPLICATIONS for ALL PROJECTS must be submitted in ESNAPS by 8/24/23 at 3 pm.

Funds available for this award have been allocated to a variety of projects, and those projects currently receiving funds are required to request renewals through this process.

The KVCCOC places priority on permanent housing projects for chronic homeless and families, which is in line with HUD's national focus. HUD's policy priorities include:

- 1. Ending homelessness for all persons**
- 2. Use a Housing First approach**
- 3. Reducing Unsheltered Homelessness**
- 4. Improving System Performance**
- 5. Partnering with Housing, Health, and Service Agencies**
- 6. Racial Equity**
- 7. Improving Assistance to LGBTQ+ Individuals**
- 8. Persons with Lived Experience**
- 9. Increasing Affordable Housing Supply**

New Projects created through Reallocation or COC Bonus Projects can include:

- Permanent Housing – Permanent Supportive Housing
- Permanent Housing – Rapid Rehousing Projects
- Joint TH and PH-RRH
- Dedicated HMIS
- Supportive Services Only – Centralized Entry/Coordinated Assessment
- New Projects for DV Bonus



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- Expansion Projects – Eligible under the DV Bonus, Reallocation, and COC Bonus to expand existing projects that will increase the number of units, people served, services provided, or to additional activities to HMIS and SSO Projects.
- Consolidated Projects
- Transition Projects

Renewal projects can include:

- Permanent Housing (including rapid re-housing and permanent supportive housing)
- Supportive Services Only
- Homeless Management Information System (HMIS)

With regards to renewal projects HUD will allow the following:

- Project applicants can transition an existing renewable component to another component – ie. TH to PH-RRH. To take advantage of this, the project applicant must use the reallocation process to relocate the existing eligible renewal component to one of the eligible new project components: PH-PSH, PHRRH, Joint TH and PH-RRH, dedicated HMIS, or SSO-CE. The term of the new grant must be for 1 year.
- Eligible renewal project applications will have the ability to consolidate up to ten renewal projects into one application during the application process. Prior to beginning the consolidation process, the applicant should contact their local HUD office to determine each project is eligible for consolidation. HUD will not permit a TH Project to be consolidated with any other project.
- COCs can shift funds in whole or in part from existing renewal projects to create one or more new projects without decreasing the COCs ARD. The new project must meet project eligibility and project quality thresholds established by HUD.

Eligible Project Applicants include nonprofit organizations, States, Local governments, and instrumentalities of State and local governments, and public housing agencies. For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds.

All project applicants seeking funding under this NOFO must have a Unique Entity Identifier number and include the number in their letter of intent. All project applicants seeking this funding must also have an active SAM (System for Award Management) registration.

To learn more about the process and to gain a better understanding of the allowable programs, you may access the Notice of Funding Availability for the Continuum of Care Program Competition at the HUD Exchange at: <https://www.hudexchange.info/programs/coc/>.

The KVCCOC has established a Prioritization and Evaluation Committee that will review the letters of intent, and notify the applicant as to whether the project:

- Meets the priorities of the KVCCOC Strategic Plan and
- Meets the requirements of HUD for funding.



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Upon notification from the Prioritization and Evaluation Committee that a project meets the above criteria, a project applicant must then complete its application and submit its application by the deadline. The committee will review and rank the applications for submission as part of the KVCCOC Application.

Applicants who are chosen, or who are not chosen, for submission will be notified by September 12, 2023. Completed applications are due by 3 pm on August 24, 2023.

Letters of Intent should be prepared on agency letterhead, sent to Traci Strickland at kanawhavalleycollective@yahoo.com and must include the following:

- 1) The program for which you are applying; (permanent housing, transitional housing, supportive services only, HMIS;
- 2) The amount of funds requested;
- 3) The number of people you propose to serve annually;
- 4) Any special target populations for which you are serving, (individuals, families, chronic homeless, veterans)
- 5) Whether the project is new or a renewal;
- 6) The name, email and phone number for the project key contact person

Assistance with information on where to access technical assistance on HUD's website can be found at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>. Further, a copy of the CoC Consolidated Application is available upon request by contacting the KVCCOC.

A submission of a Letter of Intent also implies consent to the following:

- 1) All clients served by the project must meet the homeless criteria as established by HUD.
- 2) Recipient will enter client data into the KVCCOC HMIS system
- 3) Recipient will spend funding (should it be received) in a timely fashion, drawing project funds on a quarterly basis at the minimum.
- 4) Recipient will complete all reporting requirements, including Annual Performance Reports (APR) as required by HUD and the KVCCOC according to the due dates established.
- 5) Proposed project's assistance will include assisting program participants to achieve and maintain independent living and establishing a record of success (including but not limited to maintaining permanent housing for more than 6-months, increase of income through employment and connection with mainstream resources etc.)
- 6) Project will meet the Project Eligibility Requirements of the FY 2023 Notice of Funding Availability for the 2023 CoC Program Competition - General Section.
- 7) Recipient will participate in the annual point-in-time count, conducted during the last week in January.
- 8) Successful letters of intent for any new projects will also include agreement to provide a completed Project Application in accordance with the requirements outlined by HUD. Completed applications are due by 3 pm on August 24, 2022.



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Overview of Important Dates

July 18, 2023 – Letter of Intent Request published

July 28, 2023 – Letter of Intent due by 5:00pm

August 1, 2023 @ 2pm – KVC COC NOFO Overview Training

August 1 – September 26 – weekly NOFO meetings

August 24, 2023 @ 3pm – Completed applications due in ESNAPS

September 12 – Projects notified if their project application(s) will be accepted and ranked, rejected, or reduced

September 26 - COC Application Posted on KVC Website

September 28 – HUD COC competition submission deadline.

The KVCCOC appreciates your assistance in this process and the work your agency does to help the homeless in our area. If you have any questions on any of this, please let me know.

Sincerely,

Traci Strickland
Executive Director
Kanawha Valley Collective
304-346-6638